|  |  |
| --- | --- |
| 整理番号 |  |

**Application Form for “2026 Joint Research Meeting”**

**National Institute of Genetics**

**Research Organization of Information and Systems**

Date:

**To the Director-General, National Institute of Genetics,**

**Research Organization of Information and Systems**

(Please fill in the following box only if you belong to a Japanese Institution.

Leave this box blank for non-Japanese Institutions.)

|  |
| --- |
| Name of Administrator of Institution you belong to  (No seal required. NIG applicants need only fill in their own name.)  (Last Name) 　　　　 (First Name) |
| Official Title: |

**I hereby apply for the Joint Research Meeting.**

１. Applicant for Joint Research Meeting

\*Please note that graduate students are not eligible to apply

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant | Affiliated Institution |  | | |
| Department |  | Job title |  |
| Applicant’s Name |  | | |
| Workplace Address |  | | |
| E-mail address |  | | |

２. Name of Joint Research Meeting

|  |  |  |
| --- | --- | --- |
| Name of Joint Research Meeting |  | |
| Estimated duration | Date ~ | |
| Name of NIG representative |  | |
| ◎International Allocation: If you wish to invite an overseas researcher, please put a circle mark in the box on the right. | |  |

\*Please consult with the prospective NIG representative in advance to apply.

３. Budget

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Total requested funds  (Estimated amount) | E.g. 343,000 yen (Up to 350,000 yen) | | | | | Details | Fill out the details | \* Unit Price | Number  of Visitors | \*Amount | | Travel expenses  (including daily pay and accommodation fees.) | E.g.  Tokyo – Mishima,  Overnight  Osaka – Mishima,  Overnight  Nagoya – Mishima, Overnight  Sendai – Mishima, Overnight | 16,900 yen  32,300 yen  24,600 yen  43,900 yen | 4  　　　　 5  　　　　1    2 | 68,000 yen  (16,900×4)  162,000 yen  (32,300×5)  25,000 yen  (24,600×1) 88,000 yen  (43,900＊×2)  \*Calculated by off-site accommodation fees. | | Total | | | | 343,000 yen |   **◎Support using “International Allocation”**  　Those who wish to invite overseas researchers, please fill in the full budget for the research meeting up to 700,000 yen. (You may leave this blank if not inviting an overseas researcher.)   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Additional support requested for inviting overseas researchers  (Estimated amount) | E.g. 350,000 yen (in thousands of yen) | | | | | Details | Fill out the details | \* Unit Price | Number  of Visitors | \*Amount | | Travel expenses  (including daily pay and accommodation fees.) | E.g.  Boston, USA – Mishima,  （3days/2nights） | 175,000 yen | 2 | 350,000 yen  (175,000×2) | | Total | | | | 350,000 yen | | Total sum of requested funds and additional support (Estimated amount):  Up to 700,000 yen per research meeting. | | | | 693,000 yen | |

\* “Unit Price”: Please fill in the sum of round-trip fare, accommodation fees (2,500 yen/night), and daily pay (faculty members and researchers: 2,600 yen/day, Students: 1,700 yen/day) per person. As a general rule, you should stay at the NIG guest house on our premises whenever possible. The accommodation fee for visitors exceeding the guest capacity (10 guests) will be 8,000 yen/night to stay at a hotel in the city.

\* “Amount”: Please multiply “Unit Price” by “Number of Visitors”, and fill in the result.

\* If visiting by airplane, travel fee is 7,180 yen (one-way) between Narita Airport and JR Mishima station and 4,930 yen (one-way) between Haneda Airport and JR Mishima station.

４. Joint Research Meeting Members（including NIG researcher）

|  |  |
| --- | --- |
| Name | Affiliation・Job Title |
| John Mishima | ＊＊University, Faculty of ＊＊,Professor |
| Jane Sakura | NIG, ＊＊Laboratory, Assistant Prof. |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

５. Details for the Joint Research Meeting（Please fill in specifically. This section can be expanded up to two pages.）

|  |
| --- |
| ① Details for the Joint Research Meeting (Purpose・Contents)  E.g.  The purpose of this meeting is ………………………..  The research plans are as follows:   1. The members of the joint research meeting are planning to …………………… 2. The content of presentation and discussion at the meeting is ……………..   We hereby apply for the research meeting for the reason that ……………  .......................................................................................................................................................  ......................................................................................................................................................  ② Others (additional requests for the joint research meeting, if any) |

※Please upload this application in PDF・DOCX・ZIP format to the electric application system (<https://jrois2.rois.ac.jp/> ) .