

## **Application Guidelines for Research and Teaching Position**

### **National Institute of Genetics**

The National Institute of Genetics (NIG) invites applications for one full or associate professor position in the field of human genetics. Please see the details below and apply accordingly.

**1. Division:** Department of Informatics

**2. Recruiting:** Full /Associate Professor (1 qualified person)

**3. Appointment Start Date:** On and after August 2025 (negotiable)

**4. Term of Appointment:**

Indefinite term appointment (until the mandatory retirement age of 65, based on the regulations of the Research Organization of Information and Systems)

**5. Qualifications:**

The successful candidate should have excellent research achievements in the field of human genetics and possess the expertise and leadership to conduct integrated research utilizing the research infrastructure of related institutions in and outside of Japan including NIG.

**6. Responsibilities:**

The appointed researcher will lead an independent laboratory as a principal investigator. He or she will also participate in the education of graduate students as a faculty member of the Genetics Program of SOKENDAI.

**7. Research environment and support:**

- As an Inter-University Research Institute, NIG provides substantial common equipment and research infrastructure and promotes collaborative research worldwide. We expect the appointed researcher to take advantage of this research environment to organize and lead his/her research team.
- One assistant professor and one technical support staff member will be allocated to the laboratory.

**8. Application Deadline:** Noon (Japan Time) on May 7, 2025

**9. Application Materials:**

- I. Curriculum Vitae (In English. Japanese applicants should also submit a Japanese version. Include your e-mail address.)
  - II. List of publications (If there are multiple authors, briefly describe your contribution. Indicate your most significant papers.)
  - III. Summary of past and present research and future directions (In English, max. 1,500 words. Include figures if necessary.)
  - IV. Names and contacts of references (At least two domestic and two international references.)
  - V. Summary of career (Download the required form from the NIG homepage.)
  - VI. Your key papers
- \*All the personal data in the application is handled in strict confidentiality, and used solely for recruitment purposes.

#### **10. Submission:**

Submit items I to VI listed above electronically as follows:

- (a) The subject line should be “Application for Department of Informatics Full / Associate Professor”, which should be also noted in the e-mail body.
- (b) Put items I to IV together in a single file by separating each item by page. E-mail the file as an attachment. The file format should be MS Word or PDF. Also attach item V (form can be downloaded from the NIG homepage) as a separate file.
- (c) Send your key papers as PDF attachments. The file format should be PDF. If your key papers are available to access online, include a list of URLs in the e-mail body.

\* We will notify you via e-mail upon receipt of your electronic application within two business days.

Based on gender equality National Institute of Genetics has been actively promoting female scientists. In case of equivalent aptitude and achievements in research, education, and social contributions, preference will be given to female candidates.

National Institute of Genetics is promoting safety and healthy working, including preventing passive smoking. (Indoor smoking is banned. / Smoking is allowed only in the designated outdoor areas.)

#### **Send your application and inquiries to:**

NIG Personnel Committee (Personnel Team)

E-mail: [nigjinji@nig.ac.jp](mailto:nigjinji@nig.ac.jp)

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NIG Organization Chart: <https://www.nig.ac.jp/nig/research/organization-top/organization>